

**State of Washington
Department of Transportation
Notice to Consultants
On-Call Rail Engineering and Operations Services**

The Washington State Department of Transportation (WSDOT) solicits interest from consultants who wish to be evaluated and considered for On-Call Rail Engineering and Operations Services.

WSDOT intends to contract with one or more firm(s) for the above On-Call services. Rail Consulting Services in FY 02-04 are estimated at approximately \$5 million. The amount of work that will be required will be determined on actual needs; no minimum amount of work is guaranteed. The selected consultant(s) will be authorized to provide their services to WSDOT for a period of two (2) years. WSDOT reserves the right to renew the contract for an additional one (1) year period.

Project Description

WSDOT seeks the On-Call services of a consulting firm(s), and its sub-consultant team, to engage in potential areas of work in rail engineering and operations activities. Examples of potential work elements are, but not limited to, the following activities:

Engineering

- Railroad Engineering
- Rail Environmental Impact Statement Scoping, Research, Investigation, Writing, and Finalization.
- Project Design and PS&E Preparation
- Project Management
- Light Density Line Analysis including:
 - Shipper Interviews
 - Track Inspection
 - Rehabilitation Estimate
 - Normalized Maintenance of Way Estimate
 - Net Liquidated Value Estimate
 - Operating Cost and Revenue Analysis
 - Revenue Analysis
 - Negotiations
- LRFA Project Application Preparation (Federal Benefit-Cost Methodology)
- Project specific task in support of obtaining environmental permits
- Rail related legal background and research

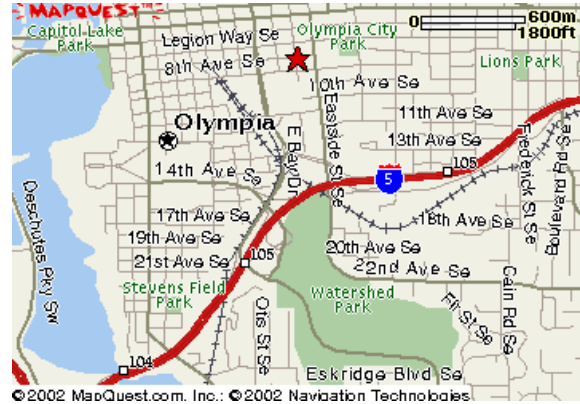
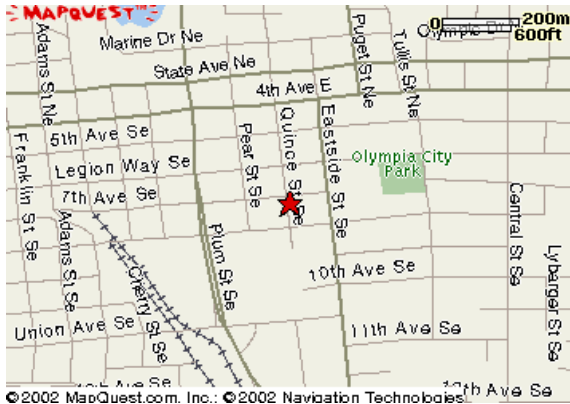
Operations

- Track Capacity and Scheduling Analysis
- Terminal Operations Analysis
- Rail Equipment and Facilities Evaluation
- Freight Car, Locomotive and Track Maintenance Equipment Valuation
- Equipment Utilization and Maintenance Agreements
- Railroad Appraisals

Pre-Submittal Meeting

There will be a pre-submittal meeting for those consultants interested in submitting a Statement of Qualifications at 10:00 a.m. on Wednesday, May 8, 2002, at the:

WSDOT HQ Consultant Services Office
Capital View II Building, 2nd floor
724 Quince Street SE
Olympia, WA 98501
360-705-7104



Directions:

1. Take I-5 South
2. Take Exit 105B (Port of Olympia)
3. This exit puts you on Plum Street SE
4. Follow Plum Street SE until you reach 8th Avenue SE
5. Turn right on 8th Avenue SE
6. Follow 8th Avenue SE for 2 blocks to Quince Street SE
7. Capital View II building is on the corner of Quince Street and 8th Avenue, some guest parking is in front of the building with some overflow parking across the street and there is metered street parking around the building.

Please RSVP to Finn P. Posner at 360-705-6902.

Please Note: No questions will be entertained before or after the pre-submittal meeting. Consultant firms interested in submitting a Statement of Qualifications are encouraged to attend the pre-submittal meeting.

To receive an information packet, including Rail Information, please contact Teresa Olson, 360-705-7901. Packets will only be sent using regular US Mail; faxed copies of the packet are not available.

Evaluation Criteria

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant(s.) The following information and criteria will be used to evaluate and rank responses:

- Qualifications/Expertise of Firms on Team;

- Qualifications of Proposed Project Manager(s);
- Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
- Firm's Project Management System (Prime consultant Only); and
- References/past performances (Performance Evaluation Completed by Reference.)

The definitions for each of the proposed criteria may be found at the following link:

Criteria Definitions for On-Call Rail and Operations Services

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested. All scoring criteria will be rated on a scale of 0 (Low) to 20 (High.)

Submittals

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided typed 8.5" x 11" paper (If charts and/or graphs are utilized text must be readable size font), and with type size no smaller than 12 point. The page limitation does not apply to the transmittal letter, front and back cover, the Submittal Information Packet forms, or the Performance Evaluation Completed by Reference forms.

The RFQ shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Identification Title on the RFQ envelope and/or submittal;
- Transmittal Letter;
 - Statement committing staff identified will actually be assigned to any contract resulting from this RFQ.
- Complete the Submittal Information Packet for the Prime Consultant and all Sub-Consultants;
- Responsiveness to five (5) evaluation criteria;
- Meeting page limitation and font size requirements;
- Meeting submittal deadline submission date; and
- Meeting performance evaluation by client deadline date (if applicable).

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the Revised Code of Washington (RCW) 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your submittals, whether mailed or hand-delivered, **must arrive at the following address no later than 5:00 pm on Monday, May 27, 2002:**

Mr. Michael B. Rice
 Director, Consultant Services
 Washington State Department of Transportation
 Capital View II Building, 2nd Floor

724 Quince Street SE
Olympia, WA 98504-7323

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7104.

For general information about the Washington State Rail Program, visit our two web sites:

<http://www.amtrakcascades.com>
<http://www.wsdot.wa.gov/pubtran>

The department has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a race-neutral means as outlined in WSDOT's "Disadvantaged Business Enterprise Program Plan." The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Monday, April 29, 2002 and Monday, May 6, 2002.